



## GENERAL DELIVERY DIVISION.

Open from 7:00 A. M. to 7:30 P. M.

**GEORGE W. MILLER, DAVID A. ASBURY, Clerks.**

Mail matter may be delivered through a lock-box when addressed to the lessee of such box, or in his care, to his employes, to any member of his family or firm, or to his temporary visitors or guests. Boxes will not be rented to persons using fictitious names, nor to persons engaged in unlawful pursuits.

Separate firms, or two or more persons not engaged in business, cannot secure mail through the same box.

The rent of lock-boxes and lock-drawers at the Terre Haute Postoffice are as follows :

Lock-boxes, \$1.00 per quarter.

Lock-drawers, \$1.25 per quarter.

Twenty cents additional will be required as a deposit for each key.

Persons applying for boxes after the beginning of any quarter will be charged proportionate rates, counting even quarters of the whole quarter. For instance : Beginning on October 1 and until October 24, the prices are as above ; from October 24 to November 16, the prices would be one-fourth less, and so on to the end of each quarter year, beginning January 1, April 1, July 1, and October 1.

Blank applications furnished by the Superintendent of General Delivery, must be properly filled out and approved by the Postmaster before a box or drawer can be rented. No box can be assigned until paid for in advance.

---

## RECORD DIVISION.

Office hours, from 8:00 A. M. to 6:00 P. M.

**FLORA M. GULICK, Clerk.**

All changes of address and forwarding requests should be reported to this division.

### CITY DELIVERY DIVISION.

**ALFRED L. LARR, Superintendent.**

All complaints regarding carriers or irregularities in the mails should be filed here.

Edwin P. Westfall . . . . .	Nixie Clerk
Chas. E. Hixon . . . . .	Distributor
Benj. E. Wimer . . . . .	"
George W. Holland . . . . .	"

#### Carriers.

Route No. 1 . . . . .	Phillip Jacob
" 2 . . . . .	Oliver T. Hess
" 3 . . . . .	Frank Shirley
" 4 . . . . .	Ferdinand Erne
" 5 . . . . .	William C. Bledsoe
" 6 . . . . .	William R. Apman
" 7 . . . . .	John J. Rishel
" 9 . . . . .	John T. Lewellyn
" 10 . . . . .	Edward R. Clark
" 11 . . . . .	Harvey M. Jackson
" 12 . . . . .	William R. Avery
" 13 . . . . .	Walter S. Elliott
" 14 . . . . .	Adolph O. Hornung
" 15 . . . . .	Alvah E. Mogle
" 16 . . . . .	Louis D. Reinhard
" 17 . . . . .	John R. Byers
" 18 . . . . .	Benjamin F. Garwood
" 19 . . . . .	Edwin C. Cline
" 20 . . . . .	Harry M. Jackson
" 21 . . . . .	William H. Kruzan
" 22 . . . . .	Samuel A. Trogdon
" 23 . . . . .	Frederick L. Tyler
" 24 . . . . .	John C. Owen
" 25 . . . . .	George R. Blood

#### Substitute Carriers.

No. 1 . . . . .	Robert H. Sweeny
" 2 . . . . .	Oka J. Denehie
" 3 . . . . .	William E. Horning

### **Hours of Delivery.**

Carriers delivering in the business districts leave the office for their routes at 7:00 and 10:20 A. M., and 1:40 and 3:40 P. M.

Carriers delivering in the residence districts leave the office for their routes at 7:15 A. M. and 3:00 P. M.

### **Hours of Street Letter Box Collections.**

**DAVID H. SMITH, Mounted Collector.**

The up-town district, bounded on the west by the river, on the east by Fourteenth street, on the North by the Vandalia railroad, and on the south by Poplar street, will be collected four times during each twenty-four hours, as follows :

7:00 to 9:00 and 10:30 to 11:30 A. M., and 12:30 to 2:30 and 4:30 to 6:30 P. M.

All territory outside of these boundaries will be collected by the carriers on each delivery trip.

### **Special Delivery Division.**

**WILLIAM F. REED, FRANK M. RIDER, RALPH LLEWELLEN, Messengers.**

Special letters are delivered from the Postoffice anywhere within the carrier limits, between the hours of 7:00 A. M. and 11:00 P. M.

When the special delivery boy is unable to find the party at home or office, he must leave notice that a special delivery letter has been received for such person and return same to the Postoffice, noting on the back thereof the reason. Unless the letter is called for at the Inquiry Window, it will be taken for delivery by the carrier on his next trip.

Special letters may be delivered to members of the household or clerk in an office, who must sign his or her own name.