

- The 3D printers may be used only for lawful purposes and may not be used to create materials that are:
 - Prohibited by local, state or federal law.
 - Unsafe, harmful or pose an immediate threat to the well-being of others.
 - Obscene or otherwise inappropriate in accordance with VCPL Standards of Behavior and Computer and Internet Use Policy.
 - In violation of intellectual property rights. For example, the printers may not be used to reproduce material that is subject to copyright, patent or trademark protection.
- The Library reserves the right to refuse any 3D print request.
- The VCPL provides computers with design software however any 3D drafting software may be used to create a design if the file can be converted to a DREMEL3 file format. Designs are also available from file-sharing databases such as *Thingiverse.com* and *Shapeways.com*.
- No model will be started which cannot be completed during Library operating hours.
- During times of high demand, it may be necessary to schedule only one print per day per person.
- Staff will provide a best estimate of the time required to complete a print; however, it is difficult to estimate exact times. Completed models may be picked up by the submitter at Haute Create during open hours.
- Items printed from the VCPL's 3D printers must be picked up by the submitter within 7 days. Unclaimed items become property of VCPL.
- Procedures governing use of the 3D printers are subject to change.